



# San Diego County Public Law Library

www.sdcpll.org

## ORGANIZATIONAL MEMBERSHIP ACCOUNT APPLICATION

Print Name of Organization

Signature of Organizational Member

Print Name of Member

Date

Business Address (P.O. Boxes are not accepted)

City

State

Zip Code

Business Telephone Number

Fax Number

Person who will be responsible for this account (Updating new names, etc)

The following represents an agreement between the San Diego County Law Library hereafter referred to as "library" and the organization named above, referred hereafter as "borrower".

The organization hereby applies for registration as a firm borrower from the library and tenders the sum of \$\_\_\_\_\_ as a security deposit and \$45.00 per card holder for the borrower's fee.

The borrower has read the rules of the library and agrees to abide to them. The borrower agrees to inform the library of any change in address, or telephone number. Should the library attempt to locate the borrower, and fail to do so for a six month period, the account will be closed and any remaining deposit applied to the library's general fund. If the borrower decides to close the account the borrower must submit a written request.

The borrower agrees, as the account holder named on the library card, to assume all liability for services rendered. The borrower agrees to pay all fines on overdue library materials, and any charges for damages to library materials charged out to the account. The borrower is aware that lending privileges may be suspended by the Access Services Department. The borrower understands that the library card is the property of the library, and it will be returned to the library if the borrower decides to close the account.

We agree to designate an individual who will act as our contact with the library. This individual will be responsible for keeping the library updated of any changes in our organization. We agree that any interest earned on borrowers' deposit funds shall accrue to the benefit of the library. The library shall use these funds to offset the expenses of maintaining the collection, loaning books and handling borrowers' accounts.

### FOR LIBRARY USE ONLY

Library Director Approval

Date

Date Issued \_\_\_\_\_ Patron Type \_\_\_\_\_ Affiliation \_\_\_\_\_

Cards Made \_\_\_\_\_ Cards Sent \_\_\_\_\_ Cards Picked Up \_\_\_\_\_ Staff \_\_\_\_\_

Application Originated: M V SB EC